



Malineni Lakshmaiah Women's Engineering College :: Guntur

Approved by AICTE, New Delhi, Affiliated to JNTUK, Kakinada
Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, Guntur – 522 017 A.P.

ACADEMIC & ADMINISTRATIVE AUDIT REPORT

Ref: MLEW/2023-24/ECE

Date: 4/4/23

Audit Team: 1. Dr. N. Anilayana, Professor and HOD, (KRR) and (KSR)
2. Dr. K. Upendra, Associate professor ECE, RVR & JC

I. Curricular Aspects	Observations	Remarks/Suggestions
Add-on/Certificate Courses	Available	Documents are verified
Coverage of Syllabus	Yes	As per JNTUK Syllabus
Department Academic Plan	Available	As per JNTUK academic calendar
Department Programmes Organized	Available	Available in the department
Record of Teaching & Non-teaching staff profile	Available	Files are verified
NPTEL, SWAYAM Certifications	Available	Certificates are verified.
Feedback from all stakeholders	Yes	Available in the department
II. Teaching Learning & Evaluation		
Teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources, MOODLES etc.	Available	Faculty using E-learning resources
Remedial Classes for slow learners and backlog students	Yes	Documents are verified.

Mentoring System	-Available	mentoring data is verified
Organization of Guest Lectures, Industrial Visits, Workshops, etc.,	yes	still needs to be improved
Online student satisfaction survey	-Available	At the End of Semester
Adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc	yes	Equipments & laboratories are verified
Student Seminars	yes	Documents are verified
Student Feedback (Analysis done or not)	yes	Analysis is done
Student Assignment	yes	2 Assignments are allotted for Semester
Student Centric Activities	yes	Documents are verified.
Student Attendance Registers	-Available	Submitted in the department
Course Files	-Available	Submitted in the department
Lab Files	-Available	Documents are verified.
Student Professional Society Chapter and Association Activities	-Available	Various association chapter activities are done
Attainment of COs, POs, PSOs	yes	Attainments are done
Maintenance of Marks File	yes	files are maintained in the department
Analysis of Results of University Examinations	yes	Documents are verified
III. Research & Innovation		
Teachers recognized as research guides	1	Guided research scholars
Sponsored research projects and consultancy		
Books and chapters in edited volumes / books published, and papers in national/international conference-proceedings	yes	proceedings are verified.
Research Publications	-Available	Scopus indexed Papers need to be improved
Functional MoUs	-Available	MoU's made with industries

IV. Placements & Higher Education		
No of students benefited by guidance for competitive examinations and career counselling offered by the institution	95	Documents are verified
Number of placements of outgoing students	86	Offer letters are verified
Students Qualified in Competitive Examinations & Studying Higher Education	9	Needs to be improved.
V. Co-Curricular & Extracurricular		
Students participation in Sports & Games	Yes	Certificates are improved
Students participation in NSS activities	Yes	Organized
Students participation in Cultural activities	Available	Certificates are verified
Students participation in workshops	Yes	Participated
Students participation in intercollegiate competition	Yes	Participated in sports & cultural
Project Expo	Yes	Organized
VI. Alumni Engagement		
The Alumni Association Chapters	No	—
Alumni Contributions	No	—
Alumni Association meetings Conducted	Yearly	Once Conducted.

Department Strengths:

- Filling of & Documentation is very impressive.
- well qualified faculty members with expertise in both teaching & research.

Department Weaknesses:

- publish the papers in reputed international journals.
- Needs to improve R&D activities.

Suggestions based on information:

- Establish more numbers of Centre of Excellence labs.
- Associate with the professional Society / chapters & conduct activities under professional Societies.

Signatures of Audit Team:

1. N. Adinire Yane, Professor & HOD, KKR and KSR.
2. K. Upendra



IQAC Coordinator
IQAC

MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-522017.



Principal

PRINCIPAL
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-522017.



MALINENI LAKSHMAIAH WOMEN'S ENGINEERING COLLEGE, GUNTUR

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(An ISO9001:2008 Certified Institution)

Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, Guntur – 522 017 A.P.

Internal Audit Report Format

(2023-24)

The activities are to be graded on the following scale

Good	Average	Satisfactory	Needs Improvement
A	B	C	D

S.NO	Particulars	HOD'S Input	GRADE	Auditors Report
1.	Implementation of Academic Calendar	Yes	A	Good
2.	Certification Programmes	Yes	A	Good
3.	No. of Students undertaking field Projects/Internships	Yes	A	Good
4.	Organization of industrial visits	Yes	B	Needs Improvement
5.	Maintainance of faculty student ratio in the department	Yes	A	1:15
6.	Procedure followed in the allotment of the subjects to the faculty.	Yes	A	Good
7.	Mentoring System.	Yes	A	Good
8.	Student Professional society chapter and association activities	Yes	A	Good
9.	Allotment of Additional responsibilities to faculty	Yes	A	Good
10.	Pass percentage of outgoing students	Yes	B	67
11.	Organization of Guest lectures , Workshops ,etc	Yes	A	Good
12.	Adequate facilities for teaching learning: classrooms, laboratories, computing equipment etc	Yes	A	Good
13.	Established systems and Procedures for maintaining and utilizing physical, academic and support facilities laboratory ,library, computers, classroom etc	Yes	A	Good
15.	Linkage with institutions / industries for internship, on-the-job training ,project work, sharing of research facilities etc.	Yes	A	Good

D



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16.	Usage of library by teachers and students	Yes	A	Good
17.	Bandwidth of Internet	Yes	A	Good
18.	Skill Enhancement initiatives	Yes	A	Good
19.	Number of placements outgoing students	Yes	A	78
20.	Student qualified in competitive examinations	Yes	D	Needs to Improve
21.	Students admitted in higher studies	Yes	D	Needs to Improve
22.	Awards/medals for outstanding performance in sports, yoga/cultural activities national/international level	Yes	B	Average
23.	Alumni association or chapters meetings conducted	No	—	—
24.	Teachers attending professional development program	Yes	A	Good
25.	Effectiveness of various bodies/cells /committees is evident through minutes of meetings and implementation of their resolutions.	Yes	A	Good

Suggestions:

→ Conduct Workshops & Hackathons for 2nd & 3rd year students.

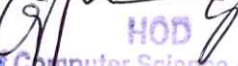
→ Apply student projects for National Level Competitions (MSME, YUKTH, SIH).

• Encourage students for Entrepreneurship.


HOD

Department of
Electronics & Communication Engineering
Malineni Lakshmaiah Women's Engineering College
Pulladigunta, GUNTUR-522017

Signature of Audit Member 1


HOD

Department of Computer Science & Engineering
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE


Signature of Audit Member 2
HOD

Department of AI and DS
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IQAC Coordinator

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PULLADIGUNTA, GUNTUR-522017

ACADEMIC & ADMINISTRATIVE AUDIT REPORT

Ref: MLEW/ 15/2023-2024

Date: 15/3/2024

Audit Team: 1. Dr. B. Tarakumma Rao
2

I. Curricular Aspects	Observations	Remarks/Suggestions
Add-on/Certificate Courses	Available	—
Coverage of Syllabus	Yes	Taken before MID-I & MID-II Examinations
Department Academic Plan	Available	Based on JNTUK Academic Calendar
Department Programmes Organized	Yes	As per Dept, Academic
Record of Teaching & Non-teaching staff profile	Available	—
NPTEL, SWAYAM Certifications	Yes	Need to improve
Feedback from all stakeholders	Yes	feed back Collection from stakeholders.
II. Teaching Learning & Evaluation		
Teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources, MOODLES etc.	Yes	For all the classes we provide LCD projectors & wifi
Remedial Classes for slow learners and backlog students	Yes	Initiative taken Towards for Backlog & weak Students
Mentoring System	Yes	20 members are allocated for mentor
Organization of Guest Lectures, Industrial Visits, Workshops, etc.,	Yes	—
Online student satisfaction survey	Yes	Students are participated
Adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc	Yes	—

Student Seminars	Yes	—
Student Feedback (Analysis done or not)	Yes	—
Student Assignment	Available	—
Student Centric Activities	Available	
Student Attendance Registers	Available	
Course Files	Available	
Lab Files	Available	
Student Professional Society Chapter and Association Activities	Available	IETE
Attainment of COs, POs, PSOs	Available	Systematic procedure allowed.
Maintenance of Marks File	Yes	
Analysis of Results of University Examinations	Available	Over all performance of students without backlog
III. Research & Innovation		
Teachers recognized as research guides	Yes	—
Sponsored research projects and consultancy	Yes	Improve
Books and chapters in edited volumes / books published, and papers in national/international conference-proceedings	Yes	
Research Publications	Yes	
Functional MoUs	Yes	
IV. Placements & Higher Education		
No of students benefited by guidance for competitive examinations and career counselling offered by the institution	YES	Conducted Programs for students
Number of placements of outgoing students	Yes (27)	
Students Qualified in Competitive Examinations & Studying Higher Education	Yes	
V. Co-Curricular & Extracurricular		
Students participation in Sports & Games	Available	
Students participation in NSS activities	Yes	

Students participation in Cultural activities	Yes	
Students participation in workshops	Available	
Students participation in intercollegiate competition	Available	
Project Expo	Yes	
VI. Alumni Engagement		
The Alumni Association Chapters	Yes	
Alumni Contributions	Yes	
Alumni Association meetings Conducted	Yes	

Department Strengths:

- Academic performance of the Students is good.
- Faculty having no. of research publications.

Department Weaknesses:

- Faculty need to improve & publish no. of papers in Reputed journals
- Improve placements.

Suggestions based on information:

- performance of faculty members need to improved
interns of publications in Scopus etc.

Signatures of Audit Team:

IQAC Coordinator

IQAC
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WOMEN'S ENGINEERING COLLEGE
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Principal

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PULLADIGUNTA, GUNTUR- 7

Internal Audit Report Format

The activities are to be graded on the following scale

Good	Average	Satisfactory	Needs Improvement
A	B	C	D

S.NO	Particulars	HOD'S Input	GRADE	Auditors Report
1.	Implementation of Academic Calendar	Yes	A	Good
2.	Certification Programmes	Yes	A	Good
3.	No. of Students undertaking field Projects/Internships	Yes	B	Average
4.	Organization of industrial visits	Yes	C	Satisfactory
5.	Maintaince of faculty student ratio in the department	Yes	A	Good
6.	Procedure followed in the allotment of the subjects to the faculty.	Yes	A	Good
7.	Mentoring System.	Yes	A	Good
8.	Student Professional society chapter and association activities	Yes	A	Good
9.	Allotment of Additional responsibilities to faculty	Yes	B	Average
10.	Pass percentage of outgoing students	Yes	A	Good
11.	Organization of Guest lectures ,Workshops ,etc	Yes	B	Average
12.	Adequate facilities for teaching learning: classrooms, laboratories, computing equipment etc	Yes	B	Average
13.	Established systems and Procedures for maintaining and utilizing physical, academic and support facilities laboratory ,library, computers, classroom etc	Yes	A	Good
15.	Linkage with institutions / industries for internship, on-the-job training ,project work, sharing of research facilities etc.	Yes	B	Average

16.	Usage of library by teachers and students	Yes	B	Average
17.	Bandwidth of Internet			
18.	Skill Enhancement initiatives	Yes	B	Average
19.	Number of placements outgoing students	24	A	Good.
20.	Student qualified in competitive examinations	Yes	C	Satisfactory
21.	Students admitted in higher studies	Yes	B	Average
22.	Awards/medals for outstanding performance in sports, yoga/cultural activities national/international level	Yes	B	Average
23.	Alumni association or chapters meetings conducted	Yes	C	Satisfactory
24.	Teachers attending professional development program	Yes	A	Good.
25.	Effectiveness of various bodies/cells /committees is evident through minutes of meetings and implementation of their resolutions.	Yes	B	Average

Suggestions:

1. Pass Percentage of outgoing Students need to be improved.
2. Alumni Association or chapter meetings to be improved.
3. Improvement of Industrial Visits.

K. S. S. S.
HOD

G. M. S.
Signature of Audit Member 1

R. S. S.
Signature of Audit Member 2

Information Technology Dept
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P. S. S.
IQAC Coordinator

T. S. S.
Principal

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Internal Audit Report Format

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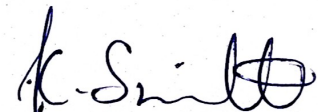
S.NO	Particulars	HOD'S Input	GRADE	Auditors Report
1.	Implementation of Academic Calendar	Yes	A	Good
2.	Certification Programmes	Yes	A	Good
3.	No. of Students undertaking field Projects/Internships	Yes	B	Average
4.	Organization of industrial visits	Yes	C	Satisfactory
5.	Maintainance of faculty student ratio in the department	Yes	A	Good
6.	Procedure followed in the allotment of the subjects to the faculty.	Yes	A	Good
7.	Mentoring System.	Yes	A	Good
8.	Student Professional society chapter and association activities	Yes	B	Average
9.	Allotment of Additional responsibilities to faculty	Yes	B	Good
10.	Pass percentage of outgoing students	Yes	A	Good
11.	Organization of Guest lectures ,Workshops ,etc	Yes	A	Good
12.	Adequate facilities for teaching learning: classrooms, laboratories, computing equipment etc	Yes	B	Average
13.	Established systems and Procedures for maintaining and utilizing physical, academic and support facilities laboratory ,library, computers, classroom etc	Yes	A	Good
15.	Linkage with institutions / industries for internship, on-the-job training ,project work, sharing of research facilities etc.	Yes	B	Average

16.	Usage of library by teachers and students	Yes	A	Good
17.	Bandwidth of Internet			
18.	Skill Enhancement initiatives	Yes	A	Good
19.	Number of placements outgoing students	Yes	A	Good
20.	Student qualified in competitive examinations	Yes	C	Satisfactory
21.	Students admitted in higher studies	Yes	C	Satisfactory
22.	Awards/medals for outstanding performance in sports, yoga/cultural activities national/international level	Yes	B	Average
23.	Alumni association or chapters meetings conducted	Yes	C	Satisfactory
24.	Teachers attending professional development program	Yes	A	Good
25.	Effectiveness of various bodies/cells /committees is evident through minutes of meetings and implementation of their resolutions.	Yes	B	Average


Suggestions:


- Improve industry visits for students.
- Motivate the student qualified in competitive examination.


HOD



Signature of Audit Member 1
HOD

Information Technology Dept
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Signature of Audit Member 2


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PULLADIGUNTA, GUNTUR-522017.

ACADEMIC & ADMINISTRATIVE AUDIT REPORT

Ref: MLEW/ CSE/2023-2024

Date: 15/03/2024

Audit Team: 1. Dr. B. Tarakeswara Rao
2.

I. Curricular Aspects	Observations	Remarks/Suggestions
Add-on/Certificate Courses	<u>Available</u>	—
Coverage of Syllabus	<u>Yes</u>	<u>Taken Before Mid-1, Mid-2 Exam</u>
Department Academic Plan	<u>Available</u>	<u>Based on Jntuk academic calendar</u>
Department Programmes Organized	<u>Yes</u>	—
Record of Teaching & Non-teaching staff profile	<u>Available</u>	—
NPTEL, SWAYAM Certifications	<u>Yes</u>	<u>Need to Increase</u>
Feedback from all stakeholders	<u>Yes</u>	—
II. Teaching Learning & Evaluation		
Teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources, MOODLES etc.	<u>Yes</u>	<u>Provide LCD projectors.</u>
Remedial Classes for slow learners and backlog students	<u>Yes</u>	—
Mentoring System	<u>Yes</u>	<u>Available</u>
Organization of Guest Lectures, Industrial Visits, Workshops, etc.,	<u>Yes</u>	—
Online student satisfaction survey	<u>Yes</u>	—
Adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc	<u>Yes</u>	<u>Innovative Teaching Methodologies have to be adopted.</u>

Student Seminars	Yes	—
Student Feedback (Analysis done or not)	Yes	
Student Assignment	Available	
Student Centric Activities	Available	
Student Attendance Registers	Available	
Course Files	Available	
Lab Files	Available	
Student Professional Society Chapter and Association Activities	Available	
Attainment of COs, POs, PSOs	Available	
Maintenance of Marks File	Yes	
Analysis of Results of University Examinations	Available	
III. Research & Innovation		
Teachers recognized as research guides	Yes	
Sponsored research projects and consultancy	Yes	Improve
Books and chapters in edited volumes / books published, and papers in national/international conference-proceedings	Yes	
Research Publications	Yes	
Functional MoUs	Yes	
IV. Placements & Higher Education		
No of students benefited by guidance for competitive examinations and career counselling offered by the institution	Yes	
Number of placements of outgoing students	Yes (70)	
Students Qualified in Competitive Examinations & Studying Higher Education	Yes	Improve
V. Co-Curricular & Extracurricular		
Students participation in Sports & Games	Available	
Students participation in NSS activities	Yes	

Students participation in Cultural activities	Yg	
Students participation in workshops	Available	
Students participation in intercollegiate competition	Available	
Project Expo	Yg	
VI. Alumni Engagement		
The Alumni Association Chapters	Yg	
Alumni Contributions	Yg	
Alumni Association meetings Conducted	Yg	yearly once conducted.

Department Strengths:

- * More no. of students participated in outside college events.
- * Academic performance of the students Excellent.

Department Weaknesses:

Improve quality of paper publications.

Suggestions based on information:

Improve NPTEL Certification

Signatures of Audit Team:

IQAC Coordinator

IQAC

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